

Spotsy Arts Festival



A Juried Arts Festival Featuring the Best of the Best
www.spotsyartsfestival.com

August 11 -12, 2018
Saturday 10 AM-6 PM
Sunday 11 AM-5 PM

This event is held the 2nd weekend in August each year.

FOOD TRUCK VENDOR GUIDELINES

Application due March 1

EVENT SUMMARY

During the 2nd weekend in August the lawns of Spotsylvania Court House are transformed into a massive outdoor arts and artisan gallery for 100+ artists and artisans from across the region and all around the United States. Join us for a fun-filled day or weekend of shopping, feasting, music, entertainment and artisan demonstrations.

**The Event area will be patrolled by Security during non-event hours.
Friday – Sunday**

APPLICATION INSTRUCTIONS

- All applications **must be accompanied by a menu and a picture of your display while in operation.**

- Photos are accepted electronically with your application or they may be mailed with the application to SAF, PO Box 274, Montross, VA 22520. Images should be of jpeg/gif/tiff format with image size less than 1.8 MBs. It is understood that these pictures can/will be used in materials promoting the Spotsy Arts Festival
- Please include a self-addressed, stamped envelope with your entry form *only* if you want your photos returned.
- Please note any specific requests that you may have on the application form. We will try, but cannot guarantee all requests.

FEES

PAYMENT METHODS –

_____ **Credit Card** -- If you are paying by credit card, please check the indicated box and when your application is received, you will receive an invoice requesting payment including directions on how to pay with your Credit Card using PayPal.

_____ **Check** – Please include your check with your application. Make the check payable to **JART, Inc., and mail to –**

JART, Inc.
Spotsy Arts Festival
PO Box 274
Montross, VA 22520

- Checks will be deposited upon receipt. **Please note that a deposited check does not equal acceptance into the show.**
- A \$35 fee will be charged each time a check is returned for insufficient funds.
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Full Service Food Vendor	Application Received Before February 1 \$100	Application Received Between February 2 and February 28 \$200	Application Received Between March 1 and March 31 \$300	Application Received Between April 1 and April 30 \$400
Single Service Food Vendor	Application Received Before February 1 \$50	Application Received Between February 2 and February 28 \$100	Application Received Between March 1 and March 31 \$150	Application Received Between April 1 and April 30 \$200

Completed applications and all fees must be **received no later than the due date to be eligible for any discount(s).*

VENDOR CANCELLATION

Vendors may cancel a show for any reason, however there will be **NO REFUNDS** for any reason.

When a vendor is not accepted as an Vendor, their application fee, will be returned within 30 days of the announcement of the selected Vendors.

FOR MORE INFORMATION

www.SpotsyArtsFestival.com
email -- SAF@SpotsyArtsFestival.com
or call 703.887.2878

How can I sign up?

Application Form [Click Here](#)

FOR FESTIVAL STAFF USE ONLY					
PAYPAL	CHECK No.	AMOUNT \$	SPACES	Pics Received	Fee Ret'd

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FOOD TRUCK VENDOR APPLICATION FORM

Application due March 1

COMPANY NAME: _____

CONTACT NAME: _____

STREET ADDRESS: _____

CITY/STATE/ZIP: _____

EMAIL ADDRESS: _____

PHONE NUMBER: _____

CELL PHONE NUMBER: (here you can be reached during the Festival) _____

WEBSITE ADDRESS: _____

Have you exhibited in our show before?

Yes No 2018 Show

Description of Vending Unit and Type of Food

APPLYING FOR

Number of SPACES requested _____ X _____ Price = \$ _____ Due

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As space is limited we cannot guarantee a spot for everyone who is interested. We will be booking spaces on a first come first served basis. Each vendor will receive an email response to their application stating their place on the list. Once all spots have filled, all other interested vendors will be put on a waiting list.

**The participating Food Truck Vendors will be listed on our website –
www.SpotsyArtsFestival.com.**

VENDOR RULES AND REGULATIONS

- This event is held **RAIN OR SHINE**.
- Displays must be self-contained. Vendors are responsible for their own display as well as water and electricity.
- **Each food vendor must dispose of ALL grease, oils and other liquid wastes in proper containers which then MUST be removed from the premises. These containers are NOT to be disposed of in dumpsters, gutters, grass, port-a-johns or any other area of the Court House grounds. Should you violate this, you will be asked to leave the show immediately and will not be eligible to come back to any future events.**
- Generators must be quiet and its cords may not cross streets or walkways.
- Menus with pricing information must be visible to patrons throughout the weekend.
- Vendors must provide refuse containers outside their display and dispose of trash as needed throughout the weekend in designated containers. Dumpsters will be prominently positioned for vendor use.
- If your space must be left in a clean and orderly fashion.
- Vendors are responsible for all required Spotsylvania County Health Department permits and compliance with regulations. For health permit applications and regulations, please contact:

Spotsylvania County Health Department

Physical Address
9104 Courthouse Rd, Spotsylvania, VA 22553

Mailing Address
PO Box 126
Spotsylvania, VA 22553

(540) 507-7400

- Only vendors accepted in to the Spotsy Arts Festival are permitted to participate. Subletting, selling or giving space to anyone is not permitted.
- All vendors must participate both days for the full duration of the show, unless prior approval is granted.
- Amplified music is not permitted, except for entertainment contracted by the Festival Director.
- Photographs will be taken during the Festival. It is understood these photographs can or will be used in future advertising and promotions for the Spotsy Arts Festival.
- Each Exhibitor must have their own insurance.
- All local laws must be followed.
- Must agree to be responsible for the collection of Virginia State Sales Tax.
- Must assume all of the risks in participating in the Spotsy Arts Festival, which includes JART, Inc. and Spotsylvania County, as an Exhibitor, Vendor, Performer or Volunteer and any and all associated activities including but not limited to --
 - Waive, Release, Discharge, Indemnify and Hold Harmless from any and all liability JART, Inc. Spotsylvania County and any of their employees, directors, consultants, Members of the Board, volunteers, representatives, agents, assign successors, contractors, suppliers, exhibitors, vendors, event sponsors regarding any and all claims that my participation could give rise to any claim or otherwise cause liability.

I CERTIFY THAT I HAVE READ THE RULES AND WAIVERS AND FULLY UNDERSTAND THEIR CONTEXT.

Signature: _____ Date: _____

REGISTRATION IS NOT COMPLETE WITHOUT PAYMENT AND SIGNATURE.

**For questions or further information--www.SpotsyArtsFestival.com
email SAF@SpotsyArtsFestival.com
or call 703.887.2878**

SOCIAL MEDIA

○ Instagram:

○ Twitter ID:

○ Facebook Fan Page:

○ Additional Comments:

If you have additional questions or comments, let us know here.

○ [Submit Form](#)